

**JEEViKA**

Rural Development Department, Government of Bihar

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**3rd Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960, Website:www.brpls.in

Ref. NO: BRPLS/PROJ- Farm/2509/25/5520

Date: 25.09.2026

**INVITATION FOR BID FOR SUPPLY OF PACKAGING MATERIAL FOR PACKAGING OF TEA
UNDER RATE CONTRACT ON BEHALF OF MAHANANDA JEEViKA MAHILA AGRO
PRODUCER COMPANY LIMITED.**

To

Dear Sirs,

**Sub: INVITATION FOR BID FOR SUPPLY OF PACKAGING MATERIAL FOR PACKAGING
OF TEA UNDER RATE CONTRACT ON BEHALF OF MAHANANDA JEEViKA MAHILA
AGRO PRODUCER COMPANY LIMITED**

1. You are invited to submit your most competitive bid for supply of packaging materials (Tea Pouch) for packing of Tea under Rate Contract:

S N	Descripti on	Technical Specification	Tentative Quantity of packets in three years	Supply Period	Supply Location
1	250 grams capacity	3-layer, 75 Micron heat sealable poly pouch, 6 colors Dimension – 6.5-inch x 8.5 inch With complete printing as per our design/content	3000000	Within 15 days from the date of Purchase order / handing over of the content for printing	Mahananda Jeevika Mahila Agro Producer Company Limited, Kismat, Kechkechipara, Kusiyari, Pothia, Kishanganj, Bihar - 855117
2	500 grams capacity	3-layer, 75 Micron heat sealable poly pouch, 6 colors Dimension – 7.75-inch x 10 inch With complete printing as per our design/content	1500000		
3.	1000 grams capacity	3-layer, 75 Micron heat sealable poly pouch, 6 colors Dimension – 8.0-inch x 12 inch With complete printing as per our design/content	500000		

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2. Important Dates and Times/Bid Document

- | | | |
|-----|---|---|
| 2.1 | Issuance of bid document | : 28/09/2026 |
| 2.2 | Pre-Bid Meeting | : 01/10/2026 at 3.00 PM at BRLPS Office |
| 2.3 | Last Date & Time for Submission of Bids | : 06/10/2026 till 03.00 PM |
| 2.4 | Opening of bids | : 06/10/2026 at 03.30 PM |

Note: Interested bidder may attend the opening of bids.

Note : Any addendum /clarification if any, will be uploaded on BRLPS website.

3. Qualification criteria

- Having registration under GST. Signed photocopy of certificate to be attached.
- Bidder should have Experience in Supply of similar items. Bidder should submit Work order from any State Government/Central Government/ Public Sector undertaking/ Local Bodies/Business Houses in India in support of experience of work. Attach at least one purchase order.
- Bidder should have Average Annual Turnover of Rs. 50 Lakhs in last three financial years i.e., 2022-23, 2023-24 and 2024-25. CA certificate in support of Turnover should be submitted.
- The bidder should not have been blacklisted/ debarred by any Central Government or State Government or Public Sector Undertaking or Local Bodies in India. Notarized Undertaking to this effect should be submitted.

4. Bid Price

- Interlineations, corrections, erasures and/or over-writings shall be valid only if initialed by the person or persons signing the bid.
- Bidder must quote price for all items, otherwise bid will be treated as Non responsive.
- The rates quoted by the bidder shall be fixed for a duration of 03 years and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only
- Statutory deductions will be made at source, if applicable.

5. **Pre-bid meeting** – An offline pre-bid meeting will be held at BRLPS Office at the address mentioned above on 01-10-2026 at 03.00 PM. Bidders may also send their written queries on their letter to email ID: proc.sp@brlps.in on or before 01-10-2026 till 12.00 PM. Queries received after the deadline i.e., 01-10-2026 till 12.00 PM will not be entertained.

6. Submission of Bids:

- A bidder shall submit only one bid in a sealed envelope.
- The bidder must mention full detailed specification of the items quoted.
- Envelope containing bids must bear on the cover itself, name of item bidding for, name and full address with phone numbers of the bidder.

only



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7. **Liquidated Damages** - For delays in supply: The applicable rate is 0.07 % per day of the Purchase order value for delayed quantity/item. On further delays, purchase order may be cancelled.
8. **Bid Security / EMD:** - Bidder should submit Rs 3,26,000 (One Three Lakh Twenty-six thousand only) in form of Demand Draft / Bank Guarantee (BG) issued by Schedule Indian Bank in favor of Bihar Rural Livelihoods Promotion Society, Patna. The BG should be valid for a period of three (03) months from the last date of submission of bid.
9. Exemption from submitting EMD and Tender document cost will only be applicable for bidders as per Bihar Purchase Preference Policy, 2024 and subsequent amendments. Bidders claiming exemption has to strictly follow the provision of Bihar Purchase Preference Policy, 2024 and subsequent amendments.
- 10. Validity of Bid**
Bid shall remain valid for a period not less than 90 days after the deadline date specified for submission.
- 11. Evaluation of Bids**
- A. Bihar Purchase Preference Policy, 2024 and its amendments will be applicable for the evaluation and award. Bidders have to strictly follow the provisions under Bihar Purchase Preference Policy, 2024 and its amendments time to time.
- B. The Purchaser will evaluate and compare the bids determined to be substantially responsive i.e. which
- (a) Are properly signed; and
 - (b) Conform to the terms and conditions, technical specifications and qualification criteria.
 - (c) Has quoted the total L-1 price of each item.
 - (d) Negotiation may be held on L-1 price. All the participating bidders may be asked to accept L-1 price obtained through this bidding process.
- 12. Award:** - The agreement under rate contract will be signed by MAHANANDA JEEViKA MAHILA AGRO PRODUCER COMPANY LIMITED for a period of three years. The agreement period may be extended by mutual consent of the purchaser and supplier. Various purchase orders will be issued as per the requirement during the period of agreement.
- 12.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any bids and to cancel the bidding process and reject part/all bids at any time prior to the award.
- 12.2 The bidder whose will accept the L-1 price obtained through this bidding process will be notified of the award prior to expiration of the bid validity period. The terms of the accepted offer shall be incorporated in the Letter of Acceptance.
- 12.3 In case if any agency fails to supply, supply may be taken from other bidder who have accepted the L-1 price.

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13. Quality Verification

Quality of supplied materials may be verified either by MAHANANDA JEEViKA MAHILA AGRO PRODUCER COMPANY LIMITED or a Third-Party Agency. The quality verification may be done at suppliers' site or at the site of delivery.

14. The bidder has to provide Sample of items with for approval before final supply.

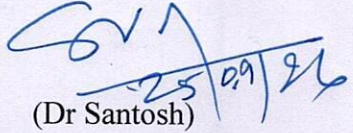
15. Performance security- The successful Bidder shall furnish the Performance security of an amount equivalent to 5% of the purchase order value or an amount equivalent to 5% will be retained as performance security against each purchase order and same will be returned without any interest upon completion of each year.

16. In case, if the bidder fails/refuses to complete the supply on time, Purchase order may be cancelled and performance security may be forfeited with legal action.

17. Payment shall be made within 45 working days (excluding Sundays and Holidays) after satisfactory supply to Mahananda Jeevika Mahila Agro Producer Company Limited. Supplier has to raise the E-way bill (if required) to Mahananda Jeevika Mahila Agro Producer Company Limited, Kishanganj, Bihar against each issued purchase order.

18. We look forward to receiving your bid and thank you for your interest in this project.

Encl.:
Price Format.


(Dr Santosh)
Procurement Specialist



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Price Format

Sl. No.	Description of the goods	Specifications/make of the goods / offered	Unit Quantity in Numbers	Price for each unit (Rs.)			Total Price (Rs.)	
				Unit rate including transportation, installation etc.	GST	Quoted Unit rate	(in figures)	(in words)
(1)	(2)	(3)	(4)	5(a)	5(b)	5(a+b)= 5(c)	(6)=5(c) X (4)	(7)
1	Tea Packaging material [Pouch] (250 grams capacity) as per specification mentioned in the bid document	As per bid specification	01					



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2	Tea Packaging material [Pouch] (500 grams capacity) as per specification mentioned in the bid document	As per bid specification	01					
3.	Tea Packaging material [Pouch] (1000 grams capacity) as per specification mentioned in the bid document	As per bid specification	01					

Note: In case of discrepancy between unit price and total price, the unit price shall prevail

Price (in figures) Rs.
(In words) Rupees.....

We agree to supply the above items in accordance with the technical specifications for value quoted against within the period specified in the Invitation for Bids.

Signature of Bidder.....

Name

Business Address:

Email id and Mobile no

Place: